



## VERDUGO FIRE COMMUNICATIONS CENTER TASK FORCE MEETING MINUTES TUESDAY, MARCH 10, 2015

### Attendees:

Agency	Primary	Alternate
Alhambra - ALH		
Arcadia - ARC	Deputy Chief Mike Lang	Ret. Capt. Bob Gattas
Burbank - BRK		
Angeles Nat'l Forest - ANF		
Bob Hope Airport - BUR		
Glendale - GLN	Battalion Chief Tom Propst	
LA City - LFD	Battalion Chief Guy Tomlinson	
LA County - LAC		
Monrovia - MRV		
Montebello - MTB	Battalion Chief Kevin Collinge	
Monterey Park - MPK	Battalion Chief Mark Khail	
Pasadena - PAS	Battalion Chief Dave Watson	
SGB-SNM-SPS	Deputy Chief Mark Dondanville	
Sierra Madre - SMD	Capt. Brent Bartlett	
Verdugo Fire Comm.	Don Wise / Jason Pfau / Alison Finch	

**Housekeeping:** Introduction of Alison Finch, Verdugo's Public Safety Business Specialist, and Essential Contacts List reviewed, updated (attachment). MCI Card Redistribution (remove blue card, replace with green)

### I. New Business:

- A. **CALOES Bulletin #28 Revision:** Verdugo Fire can no longer use VFIRE-21 as part of a tertiary radio plan. This is due to a revision by CALOES Tactical Communications division.

Even though this item read as Permitted Use: "When their own dispatch center suffers a communication failure" for a number of years inclusive of WHITE-1 verbiage for several decades, it has now been changed to: "Dispatch centers are prohibited from dispatching their own resources on VFIRE21 when their dispatch center suffers a communication failure." (Attachment)

- B. **FALL-1 (ALS):** The FALL-1 type code descriptor was changed in CAD due to a report of confusing terminology per first responders. E.g. FALL-1 equates to major fall however the type code is also being used by Call-takers whenever pain management is necessary for even a minor fall; field personnel are arriving on-scene with certain equipment and preparation with the expectation of finding a major fall victim, and it is in reality a minor fall incident.

The descriptor was changed to (Elderly GLF or Major Fall) on all printouts, MCTs, and CAD data. GLF = Ground Level Fall. Verdugo Staff will announce whether the incident is GLF or Major Fall to help support first responders. The criteria for a Major Fall now also matches that of current DHS guidelines, which is a height of 15 feet or greater. A review of the current ALS/BLS type codes will be made with the Verdugo Medical Director in the next few weeks to determine any needed programming in CAD and/or Westnet MCU's for station announcements.

TF Members are tasked with reviewing current codes and coming back at next month's meeting to determine changes, if any. EA Wise will send a current list under separate email.

- C. FCC Enforcement Advisory – Wi-Fi Blocking:** Persons or Businesses causing intentional interference to Wi-Fi Hot Spots are subject to enforcement action. (attachment)
- D. Burbank Airport Drill:** This “hands-on” mock drill occurs every three years and is scheduled for March 24. FD units will be involved in Fighting Fire, Multi – casualty, evacuation, supporting Airport FD efforts and is equivalent to a 2<sup>nd</sup> Alarm to a known crash incident. (attachment)
- E. National Telecommunicators Week April 11-17:** Please don’t forget the date.
- F. BLS33 (PAS) Deployment Change:** Effective Monday March 9<sup>th</sup>, 2015 at 0700hrs Pasadena Fire’s BLS33 returned to a 24hr shift schedule. Both the ‘A’ and ‘B’ shifts will be staffed by current, Pasadena Firefighter/EMT’s, and on the ‘C’ shift will be staffed with current AO’S (Ambulance Operators.) BLS33 will continue to respond as a BLS ambulance only, and will at no time respond as a paramedic ambulance. Possibly some future movement between 33’s/34’s

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## **II. Update on Continued Areas/Projects/Issues:**

- A. Surveys:** PAS undergoing Accreditation Survey (deferred to May and seeking approval in Oct); SGB undergoing ISO Survey; BRK Accreditation process – initial review accepted and now moving forward. ALH undergoing ISO Survey and is in contact with Jim Hughes new ISO rep. for the area. ISO has a new database/software schema for current and future survey processes. Surveys will now be every 4 years, updating changes from baseline information for each new occurrence.
- B. TICP 2015 –** New changes forthcoming from the TICP Workgroup shortly.
- C. FOOTHILL –** Communications plan continues to remain in Zone 7. Proposed changes are to add ANF’s primary A/G 59 and VFIRE22, removing NIFC T-3 and LAC V-9D (old Battalion 4 tactical). With the addition of the ANF A/G there’ll be less confusion when the fire moves to FRA, and better interoperability. Supports ordering process.
- D. ROSS/CICCS Data Entry Project (THSP – Technical Specialist):**
  - 1. **Need: PAS, MRV, MTB, add Alison Finch**
- E. NG-9-1-1 (RING) Project –** Cutover to VoIP completed by both Verdugo (1/27) and Pasadena PD Dispatch (2/19) and Burbank PD (3/4); GLNPD is scheduled for 3/11, followed by SMDPD, ALHPD, SFPD, BHLPD). ESInet portion of the project will be completed by FY-2015, networking these agencies together to one system.
- F. Disaster Recovery Center (DRC) – NO SIGNIFICANT CHANGE.**
- G. ICIS RADIO – P25 –** Expected cutover is summer/2015 (delays Verdugo’s radio workstation replacement project to FY-15/16).
- H. Operations Committee Updates –** Meeting scheduled after today’s TF meeting.

**I. State 9-1-1 Working Group, Long Range Planning, and Advisory Board, FIRSTNET –**

**J. CAD Projects –**

1. **CAD-to-CAD Project:** RFP moved out of LA City Attorney's office with a new process; Request for Qualification (RFQ). EA Wise and Jason Pfau remain engaged along with LAC, LFD, LOB. EA Wise has numerous questions for the project, which has been revived after almost a one-year absence.
2. **State 9-1-1 Coalition: None.**
3. **CAD Replacement:** Verdugo and LAC Fire will be researching and developing an RFP for a NG-CAD system together; expect an RFP to be published by Jan/Feb-2016.

**K. TF Action Items – Review CAD Type Codes with emphasis on Medical ALS/BLS. EA Wise to send to group separate from minutes.**

**L. Verdugo Staffing –** Oral panels for Fire Communications Operator were completed on January 12-13, 2015. A list has been established with 28 individuals passing. Five are currently in background process. The Public Safety Business Specialist has been finalized with Alison Finch selected and she is starting Monday March 16. A promotional exam has been completed for the Fire Communications Shift Supervisor vacancy; the Fire Chief's interview process is pending.

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**III. Roundtable:**

**ALH – .**

**ARC –** Hired a new Firefighter; Chief Norwood is retiring Dec/2016; ARC Fire will be providing BC coverage for Sierra Madre Fire as soon as contract details are finalized.

**BRK – .**

**GLN –** CH Scoggins retiring and going to Seattle, WA; Greg Fish is interim until bulletin and process is completed. Retirement party 3/26. Next area c 300-level meeting Type III applications still being accepted during historical recognition period which was extended; next meeting date 4/28/15 at GLN Training Center.

**LAC – .**

**LFD –** Water system seminar (pumping) 4/13 & 4/14 at Frank Hopkins Training Center; the 4-Bureau reconfiguration is moving along; hiring 3 classes this year due to next year when they will be losing over 300 members in 1 month. Will possibly see restoration of apparatus that was shuttered due to past historical staffing.

**MPK –** Problems with data alerting; work done by Day Wireless. Question about LAC delays; EA Wise will follow through with LAC.

**MRV – .**

**MTB –** Coordinating with LAC on agreement to give 3 to 4 XTS-5000 model radios to LAC in BC3 area; EA Wise working on a related ICIS agreement. Recent captain's promo exam; hiring 2 new soon. Multi-agency wildland drill May 18-20-22 with concentration on ST and DIVS – will have training specialists to help support Task Books sign-off. Looking at 15-20 companies coming in; all are welcome.

**PAS –** Chief Brown taking over Regional Task Force; Dan Rosetti retiring.

**SMD –** Hiring 10 Firefighters next month; 9 new medics in training; approved for new RA (Type I, July);

**SSS –** 3-City Fire Command is their new name; doing a new recruitment with all three cities for Firefighter/Paramedic shortly.

**VFCC – .**

**Next Task Force Meeting:** Tuesday, April 14, 2015 at Verdugo Fire Communications at 09:00 hours.